

Members

RUSSELL COUNTY

James A. Gillespie
County Administrator

Danny L. Brown, Chairman
Bill Wampler, Vice Chairman
Jon Bowerbank
Robert J. Keene
Ernest "Shy" Kennedy
Joseph Puckett



P. O. Box 1208
Lebanon, Virginia 24266
Phone (276) 889-8000
Fax (276) 889-8011
russellcounty@bvunet.net

**AGENDA
MONDAY
MARCH 7, 2011**

BOARD OF SUPERVISORS

- 6:00 P.M. CALL TO ORDER
Pledge of Allegiance to the Flag
Invocation
- 6:00 P.M. ORGANIZATIONAL MEETING p. 1
Election of Chairman
Election of Vice Chairman
Setting of Date, Time, and Place of Regular Monthly Meeting
- 6:15 P. M. PUBLIC HEARING - Community Development Block Grant p. 2-4
Honey Branch Decentralized Sewer Project
- 6:25 P.M. TERESA PUCKETT - Town of Cleveland p. 5
- 6:30 P.M. PUBLIC COMMENT
- Other Business**
1. Approval of Minutes of February 7, 2011 Meeting p. 6-11
 2. Approval of Bills
 3. Russell County Planning Commission Minutes p. 12-13
 4. Appointment to p. 14
 - a. Castlewood Water & Sewage Authority
 - b. Dante Community Center Committee
 - c. Crooked Trail Board of Directors p. 14A-B
 5. Redistricting of Russell County
 6. Water Project: Replacing water lines behind the Village Motel p. 15-16
"Moral Obligation Resolution"
 7. Renewal of Audit Contract for One Year P. 16A
 8. Request of Dante Rescue Squad p. 17-18
 9. Swords Creek Head Start Lease Agreement p. 19-24
 10. Lease of Property at Dickensonville p. 25
 11. Coal Road/Revenue Sharing Road Projects P. 25A
 12. Public Hearing for FY 2011-2012 Budget p. 26
 13. Closed Session for consideration of employment p. 27-28
 14. Attorney Reports

FEBRUARY 7, 2011

The regular monthly meeting of the Russell County Board of Supervisors was held on Monday, February 7, 2011 at the Russell County Governmental Center in Lebanon, Virginia beginning at 6:00 P. M.

PRESENT: Danny Brown, Chairman
Bill Wampler, Vice Chairman
Bob Keene, Member
Shy Kennedy, Member
Jon Bowerbank, Member
Joseph Puckett, Member

James A. Gillespie, Clerk of the Board

The County Administrator led in the invocation followed by the Pledge of Allegiance to the Flag.

ELECTION OF CHAIRMAN

Bill Wampler nominated Danny Brown for Chairman.
Joseph Puckett nominated Jon Bowerbank for Chairman.

The vote was:

Jon Bowerbank – Joseph Puckett, Shy Kennedy and Jon Bowerbank
Danny Brown – Bill Wampler, Bob Keene and Danny Brown

The vote was a tie.

ELECTION OF VICE CHAIRMAN

Bob Keene nominated Bill Wampler for Vice Chairman.
Jon Bowerbank nominated Joseph Puckett for Vice Chairman.

The vote was:

Joseph Puckett – Jon Bowerbank, Shy Kennedy and Joseph Puckett
Bill Wampler – Bob Keene, Danny Brown and Bill Wampler

The vote was a tie.

SETTING DATE, TIME AND PLACE OF REGULAR MEETING

Motion made by Jon Bowerbank, second by Shy Kennedy that the regular monthly meeting of the Board of Supervisors be held on the first Monday of each month beginning at 6:00 P. M. in the Russell County Board of Supervisors Meeting Room, Russell County Governmental Center, 133 Highland Drive, Lebanon, Virginia and additionally that once a year and in each of the two remaining magisterial districts the Board of Supervisors hold a regular BOS meeting and/or official work session of the BOS in order to make our work more accessible to more County residents.

The vote was:

AYE: Jon Bowerbank, Shy Kennedy and Joseph Puckett
NAY: Danny Brown, Bill Wampler and Bob Keene

The vote was a tie.

NOTICE OF PUBLIC HEARING

Community Development Block Grant Funds (CDBG)

The Russell County Board of Supervisors will hold a public hearing at 6:15 p.m. on Monday, March 7, 2011 at the Russell County Board of Supervisors Offices in Lebanon, Virginia, to solicit public input on a proposed Community Development Block Grant (CDBG) application to be submitted to the Virginia Department of Housing and Community Development for the Honey Branch Decentralized Sewer Project. Residents of the project area are encouraged to attend. The Honey Branch Decentralized Sewer Project will include the following activities. Sewer line construction and individual decentralized Septic Tank Pump System.

The draft CDBG proposal will be presented for comment along with information on projected beneficiaries, including the number of low-to-moderate-income residents to benefit from the proposed project, and plans to minimize displacement. Citizens will also be given the opportunity to comment on Russell County's past use of CDBG funds. A fact sheet on the proposed project is available at the Russell County Board of Supervisor's offices. For additional information, contact James A. Gillespie, County Administrator.

Comments and grievances can be submitted in writing to Russell County Board of Supervisors, P.O. Box 1208, Lebanon, VA 24266 or by phone 276-889-8000, Fax 276-889-8011, TDD line 711 or Email jim.gillespie@bvunet.net until March 7, 2011. If you plan to attend and have any special needs requirements, please call the number listed above.

RESOLUTION

WHEREAS, Russell County, Virginia has as its primary objective the provision of adequate sewer facilities; and

WHEREAS, the County wishes to apply for Virginia Community Development Block Grant funds in the 2011 Competitive Grant funding cycle; and

WHEREAS, the title of the County's grant project is the Honey Branch Decentralized Sewer Project; and

WHEREAS, the County is requesting \$375,000 Virginia Community Development Block Grant Funds; and

WHEREAS, 30 households representing at least 51% LMI households to be served; and

WHEREAS, two public hearings have been advertised and properly conducted and one other form of public notice and necessary assurances executed; and

NOW, THEREFORE BE IT RESOLVED, that the Russell County Board of Supervisors authorizes the submission of this grant proposal in the amount of \$375,000 to the Virginia Department of Housing and Community Development for the Honey Branch Decentralized Sewer Project and designates the County Administrator as its representative to sign all documents pertaining thereto.

This 7th day of March, 2011.

**_____
Danny Brown, Chairman
Russell County Board of Supervisors**



Mattern & Craig
CONSULTING ENGINEERS • SURVEYORS

Michael S. Agee
Steven A. Campbell
Randy W. Beckner
Bradley C. Craig
Wm. Thomas Austin
David P. Wilson
James B. Voso

Edwin K. Mattern, Jr. (1949-1982)
Sam H. McGhee, III (Retired)
Gene R. Cress (Retired)
Stewart W. Hubbell (Retired)
J. Wayne Craig (Retired)

February 14, 2011

RECEIVED
FEB 16 2011

Mr. Brian Stanley
Environmental Health Manager
Russell County Health Department
P.O. Box 2347
Lebanon, Virginia 24266

RE: Castlewood W&S Authority
Honey Branch Project

Dear Mr. Stanley:

The Castlewood Water & Sewage Authority is considering a sanitary sewer project in the Honey Branch Community of Russell County. The Authority is currently constructing the Morefield Bottom Decentralized Sanitary Sewer Project and they are nearing completion of the project. We believe that an additional 30 households along Lick Creek could receive sanitary sewer service, aiding in the cleanup of the streams. The estimate of cost for the project is \$375,000. I have attached a draft PER, cost estimate, and map for the project.

The Authority intends to submit a funding application for a Community Development Block Grant to perform the work. To support the application, the Authority would like to have correspondence from your office regarding the project area. Specifically, we need information as to failing septic systems or other known sanitary sewer problems in this location.

Again, we thank you for your assistance on previous projects and we look forward to working with you on this project. Please let me know if you have any questions or require any additional information.

Sincerely,
Mattern & Craig

Mark C. Hill, P.E.
Project Manager

Enclosures

cc: Darrell Johnson, Chairman, CWSA
Jim Baldwin, CPPDC

TERESA PUCKETT – CLEVELAND TOWN COUNCIL

Ms. Puckett is appearing before the Board of Supervisors to request maintenance and related improvements at the Cleveland Ball Park.

FEBRUARY 7, 2011

The regular monthly meeting of the Russell County Board of Supervisors was held on Monday, February 7, 2011 at the Russell County Governmental Center in Lebanon, Virginia beginning at 6:00 P. M.

PRESENT: Danny Brown, Chairman
Bill Wampler, Vice Chairman
Bob Keene, Member
Shy Kennedy, Member
Jon Bowerbank, Member
Joseph Puckett, Member

James A. Gillespie, Clerk of the Board

The County Administrator led in the invocation followed by the Pledge of Allegiance to the Flag.

ELECTION OF CHAIRMAN

Bill Wampler nominated Danny Brown for Chairman.
Joseph Puckett nominated Jon Bowerbank for Chairman.

The vote was:

Jon Bowerbank – Joseph Puckett, Shy Kennedy and Jon Bowerbank
Danny Brown – Bill Wampler, Bob Keene and Danny Brown

The vote was a tie.

ELECTION OF VICE CHAIRMAN

Bob Keene nominated Bill Wampler for Vice Chairman.
Jon Bowerbank nominated Joseph Puckett for Vice Chairman.

The vote was:

Joseph Puckett – Jon Bowerbank, Shy Kennedy and Joseph Puckett
Bill Wampler – Bob Keene, Danny Brown and Bill Wampler

The vote was a tie.

SETTING DATE, TIME AND PLACE OF REGULAR MEETING

Motion made by Jon Bowerbank, second by Shy Kennedy that the regular monthly meeting of the Board of Supervisors be held on the first Monday of each month beginning at 6:00 P. M. in the Russell County Board of Supervisors Meeting Room, Russell County Governmental Center, 133 Highland Drive, Lebanon, Virginia and additionally that once a year and in each of the two remaining magisterial districts the Board of Supervisors hold a regular BOS meeting and/or official work session of the BOS in order to make our work more accessible to more County residents.

The vote was:

AYE: Jon Bowerbank, Shy Kennedy and Joseph Puckett
NAY: Danny Brown, Bill Wampler and Bob Keene

The vote was a tie.

BILL WATSON, RUSSELL COUNTY SHERIFF'S DEPARTMENT

Bill Watson, Russell County Sheriff's Department, appeared before the Board of Supervisors to request "non jail time" traffic citations be written on a county citation rather than a state citation. The Board of Supervisors considered adopting a vehicle code ordinance so fines could be retained by the county.

TREASURER, RICK THOMPSON

Treasurer, Rick Thompson, appeared before the Board of Supervisors to present a report on tax collections through December 31, 2011.

APPROVAL OF MINUTES OF JANUARY 3, 2011 WITH CORRECTION

Motion made by Jon Bowerbank, second by Shy Kennedy and duly approved by the Board of Supervisors to approve the minutes of January 3, 2011 and dispense with the reading thereof with correction as follows: and additionally that once a year at the east and west end of Russell County, at Honaker and Castlewood High Schools the Board of Supervisors hold a regular BOS meeting and/or official work session of the BOS in order to make our work more accessible to more County residents.

The vote was:

AYE: Jon Bowerbank, Shy Kennedy, Danny Brown, Bob Keene, Bill Wampler and Joseph Puckett
NAY: None

**APPROVAL OF INVOICES – GENERAL COUNTY, SWVaASAP, WIB
AND RUSSELL COUNTY HOUSING FUND**

Motion made by Joseph Puckett, second by Bob Keene and duly approved by the Board of Supervisors to approve General County invoices in the amount of \$690,471.36, including SWVaASAP, WIB and Russell County Housing Fund in the amount of \$24,050.00.

The vote was:

AYE: Joseph Puckett, Bob Keene, Danny Brown, Bill Wampler, Shy Kennedy and Jon Bowerbank
NAY: None

PUBLIC COMMENT

Public comment was received from Tommy Austin and Raymond Warren regarding the effectiveness of radio communications. The Chairman suggested a committee of Shy Kennedy, Jim Gillespie, Bo Bise, Jess Powers and Tommy Austin to discuss this problem.

Oris Christian discussed full time fire departments as opposed to volunteer fire departments.

REAL ESTATE EXEMPTIONS

Motion made by Bill Wampler, second by Jon Bowerbank and duly approved by the Board of Supervisors to extend the deadline for receiving real estate exemption forms until May 1, 2011.

The vote was:

AYE: Bill Wampler, Jon Bowerbank, Danny Brown, Bob Keene, Joseph Puckett and Shy Kennedy
NAY: None

AUTHORIZATION FOR SIX YEAR REASSESSMENT

Motion made by Bill Wampler, second by Joseph Puckett and duly approved by the Board of Supervisors to extend the reassessment for Russell County from four (4) years to six (6) year reassessment.

The vote was:

AYE: Bill Wampler, Joseph Puckett, Danny Brown, Bob Keene, Shy Kennedy and Jon Bowerbank
NAY: None

REASSESSMENT COMMITTEE APPOINTED

Motion made by Bill Wampler, second by Bob Keene and duly approved by the Board of Supervisors to appoint the following to the Reassessment Committee: Joseph Puckett, Randy Williams, Rick Thompson, Harry Ferguson, Jim Gillespie, Carol White and Alice Meade.

The vote was:

AYE: Bill Wampler, Bob Keene, Danny Brown, Jon Bowerbank, Shy Kennedy and Joseph Puckett
NAY: None

**APPOINTMENT TO CUMBERLAND PLATEAU REGIONAL
WASTE MANAGEMENT AUTHORITY**

Motion made by Joseph Puckett, second by Bob Keene and duly approved by the Board of Supervisors to appoint Frank Horton to the Cumberland Plateau Regional Waste Management Authority for a four (4) year term, said term ending on March 1, 2015.

The vote was:

AYE: Joseph Puckett, Bob Keene, Bill Wampler, Danny Brown, Jon Bowerbank and Shy Kennedy
NAY: None

APPOINTMENT TO RUSSELL COUNTY IDA

Motion made by Joseph Puckett, second by Jon Bowerbank and duly approved by the Board of Supervisors to appoint Tony Dodi to the Russell County Industrial Development Authority for a four (4) year term, said term ending on October 1, 2014.

The vote was:

AYE: Joseph Puckett, Jon Bowerbank, Danny Brown, Bob Keene, Bill Wampler and Shy Kennedy
NAY: None

APPOINTMENTS TO SOUTHWEST VA EMS COUNCIL

Motion made by Bill Wampler, second by Bob Keene and duly approved by the Board of Supervisors to appoint Rick Helton and Maxie Skeen to the Southwest Virginia EMS Council for a three (3) year term, said term ending on January 1, 2014.

The vote was:

AYE: Bill Wampler, Bob Keene, Danny Brown, Shy Kennedy, Jon Bowerbank and Joseph Puckett
NAY: None

CHANGE OF VOTING PLACE IN DANTE

Motion made by Shy Kennedy, second by Jon Bowerbank and duly approved by the Board of Supervisors to concur with polling place location in Dante from old Dante Fire Hall to the Dante Community Center.

The vote was:

AYE: Shy Kennedy, Jon Bowerbank, Bill Wampler, Danny Brown, Bob Keene and Joseph Puckett
NAY: None

AUTHORIZATION TO REDISTRIBUTE RUSSELL COUNTY

Motion made by Bill Wampler, second by Bob Keene and duly approved by the Board of Supervisors to advertise for redistricting services as follows:

Whereas, redistricting is required to be conducted the year after every decennial census as required by the U.S. constitution, the Virginia Constitution, and the Code of Virginia; and

Whereas, Virginia's election calendar for 2011 necessitates a more rapid deadline driven legislative process that in most states, as a result, that many Virginia Senate, Virginia House of Delegates, and local elections are held within eight months of the release of the necessary census data; and

Whereas, Virginia's election officials recommend that localities scheduled with local elections in November 2011 consider the following as a plan of action for redistricting:

| | |
|--------------------------------|--|
| December 2010 -- March 2011 | Locality develops plans for redistricting process |
| January-March 2011 | Census Bureau issues population statistics necessary for process |
| End of April | Locality proposes redistricting plan |
| May | Proposed plan is advertised, public hearings are held, and final plan is adopted |
| End of May | Plans submitted to the U.S. Department of Justice for preclearance under the Voting Rights Act |
| July | Plans submitted to the U.S. Department of Justice deemed approved is DOJ makes no objection within 60 days after filing complete |
| July-August | Register identifies voters affected by new district/precinct lines |
| August-September | Registrar notifies all affected voters |

Now, Therefore, Be It Resolved, by the Russell County Board of Supervisors to engage counsel for Russell County, to prepare a plan and mapping of redistricting for Russell County as a result of the 2010 Census, that the redistricting plan retain the present precinct code(s) established by the General Registrar's Office, and this plan be completed for submission to U.S. Department of Justice no later than May 31, 2011.

The vote was:

AYE: Shy Kennedy, Jon Bowerbank, Bill Wampler, Danny Brown, Bob Keene and Joseph Puckett
NAY: None

FY 2011 REVENUE SHARING AGREEMENTS

Motion made by Jon Bowerbank, second by Shy Kennedy and duly approved by the Board of Supervisors to approve the following resolution:

I.

Authority To Execute Revenue Sharing Agreement

Whereas, in accordance with Virginia Department of Transportation revenue sharing project agreement policies, it is necessary that a resolution from the local governing authority be received designating the locality's agent(s) authorized to execute project administration agreements for any approved revenue sharing agreements.

Now, Therefore, Be It Resolved, that the Russell County Board of Supervisors authorized the County Administrator to execute an agreement with the Virginia Department of Transportation for Revenue Sharing Project 0667-083-R96 (UPC 98288).

II.

Authority To Execute Revenue Sharing Agreement

Whereas, in accordance with Virginia Department of Transportation revenue sharing project agreement policies, it is necessary that a resolution from the local governing authority be received designating the locality's agent(s) authorized to execute project administration agreements for any approved revenue sharing agreements.

Now, Therefore, Be It Resolved, that the Russell County Board of Supervisors authorized the County Administrator to execute an agreement with the Virginia Department of Transportation for Revenue Sharing Project 0667-083-R97 (UPC 98294).

The vote was:

AYE: Shy Kennedy, Jon Bowerbank, Bill Wampler, Danny Brown, Bob Keene and Joseph Puckett
NAY: None

**ADVERTISE FOR HIRING OF AN ENGINEERING FIRM
FOR REVENUE SHARING PROJECTS**

Motion made by Bob Keene, second by Bill Wampler and duly approved by the Board of Supervisors to proceed with a calendar of events to hire an engineering firm to oversee Revenue Sharing Projects and appoint Jon Bowerbank and Bob Keene to a committee to report findings at the April 4, 2011 Board of Supervisors meeting.

The vote was:

AYE: Bob Keene, Bill Wampler, Danny Brown, Shy Kennedy, Jon Bowerbank and Joseph Puckett
NAY: None

**CUMBERLAND PLATEAU REGIONAL WASTE MANAGEMENT AUTHORITY
MANPOWER SERVICE AGREEMENT**

Motion made by Jon Bowerbank, second by Bob Keene and duly approved by the Board of Supervisors to approve the Manpower Service Agreement with the Cumberland Plateau Regional Waste Management Authority.

The vote was:

AYE: Jon Bowerbank, Bob Keene, Danny Brown, Bill Wampler, Joseph Puckett and Shy Kennedy
NAY: None

**PROCURE ENGINEERING SERVICES FOR RUSSELL COUNTY
SANITARY LANDFILLS**

Motion made by Joseph Puckett, second by Shy Kennedy and duly approved by the Board of Supervisors to procure engineering services for Russell County Sanitary Landfills.

The vote was:

AYE: Joseph Puckett, Shy Kennedy, Danny Brown, Bob Keene, Jon Bowerbank and Bill Wampler
NAY: None

VAWA LAW ENFORCEMENT GRANT

Motion made by Joseph Puckett, second by Jon Bowerbank and duly approved by the Board of Supervisors to accept the VAWA Law Enforcement Grant for a total of \$29,277 in Federal Funds and \$9,759 in Matching Funds for a total award of \$39,036.

The vote was:

AYE: Joseph Puckett, Jon Bowerbank, Danny Brown, Bill Wampler, Shy Kennedy and Bob Keene
NAY: None

CLOSED SESSION

Motion made by Shy Kennedy, second by Bob Keene and duly approved by the Board of Supervisors to go into closed session pursuant to Code Section §2.2-3711 (A) (1) to discuss personnel involving employees and compensation.

The vote was:

AYE: Shy Kennedy, Bob Keene, Danny Brown, Bill Wampler, Jon Bowerbank and Joseph Puckett
NAY: None

The Chairman called the meeting back into regular session and requested the "Certification Roll Call Vote" after reconvening in Public Session.

ROLL CALL VOTE

Jon Bowerbank -- AYE
Joseph Puckett -- AYE
Shy Kennedy -- AYE
Danny Brown -- AYE
Bob Keene -- AYE
Bill Wampler -- AYE

ADVERTISE FOR FULL TIME JANITOR POSITION

Motion made by Joseph Puckett, second by Bob Keene and duly approved by the Board of Supervisors to advertise for a full time janitor position in lieu of a part time position through the Virginia Employment Commission.

The vote was:

AYE: Joseph Puckett, Bob Keene, Danny Brown, Bill Wampler, Shy Kennedy and Jon Bowerbank
NAY: None

OVERTIME PAY FOR CARLOS GARRETT

Motion made by Bob Keene, second by Bill Wampler and duly approved by the Board of Supervisors to pay Carlos Garrett for 41 hours overtime.

The vote was:

AYE: Bob Keene, Bill Wampler, Danny Brown, Joseph Puckett, Jon Bowerbank and Shy Kennedy
NAY: None

Motion made by Shy Kennedy, second by Jon Bowerbank and duly approved to adjourn.

Clerk

Chairman

Minutes
Russell County Planning Commission
February 21, 2011

The Russell County Planning Commission met on Monday, February 21, 2011 in the Board of Supervisors Conference Room at the Russell County Governmental Center, 133 Highland Drive, Lebanon, Va.

Members Present

Roger D. Sword
Kirby Meadows
Linda Cross
Andy Smith
Wayne Young
Greg Stoots
Jack Compton
John Mason
Bill Wampler
Charlie Edmonds
Don Cross

Members Absent

Others Present

Harry Ferguson
Kevin Tiller
Carol White
Andy Stoots

Chairman Meadows called the meeting to order at 6:30 p.m. The minutes were presented for consideration. A motion was made by Mr. Edmonds, seconded by Mr. Stoots that the minutes be approved as presented. Motion carried.

Mrs. Carol White was welcomed and introduced to the members of the Commission. Mrs. White will be named as the new County Administrator in April.

Mr. Ferguson presented a listing of plats that he, Mr. Sword, and Chairman Meadows had reviewed and found to be exempt from the subdivision ordinance during the past month. The Commission reviewed the list.

Discussion was held concerning the failure of the developers of Woodland Heights SD to construct the proper paved road in the subdivision. The final plat was approved by the Board of Supervisors in September, 2006.

Mr. Ferguson reported that he had met with Mr. Dave Leonard, one of the developers and that Mr. Leonard admitted that the road had not been paved as originally planned and that the recent sale of two lots had been done improperly. He agreed to undo the sale of the two lots and instead the lots would be added to existing adjacent property owners land. He also agreed to prepare a new plat showing the corrective action. The plat will also include language stating that the roads in the development can never be improved with the use of public funds. On advice of Attorney Tiller, the Commission agreed to the proposed corrective action and to recommend to the Board of Supervisors that they rescind and vacate their September, 2006 approval of the final plat and that the development will not be considered as an approved subdivision.

Chairman Meadows and Attorney Tiller led the discussion by the Commission concerning the best approach to clarifying certain sections of the Subdivision Ordinance. The consensus is to fully discuss specific matters and issues and to develop written interpretations of those issues for future reference by the Commission members. Efforts will begin by the full membership at the next meeting.

Mr. Sword reported that he, Mr. Gillespie, and Mrs. White had recently met with Mr. Tom Taylor concerning the 2011 additions to the Comprehensive Plan. Mr. Taylor will begin work with the Commission in the next few months, as the census data becomes available.

There being no further business to conduct, a motion was moved by Mrs. Cross with a second by Mr. Edmonds to adjourn. Motion carried.

Kirby Meadows, Chairman

Roger D. Sword, Corresponding Sect.

December 21, 2010

Russell County Board of Supervisors
P. O. Box 1208
Lebanon, Va. 24266

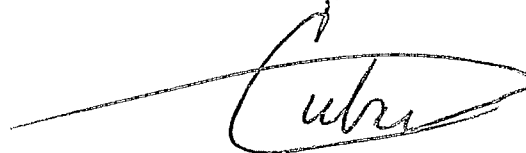
Gentlemen:

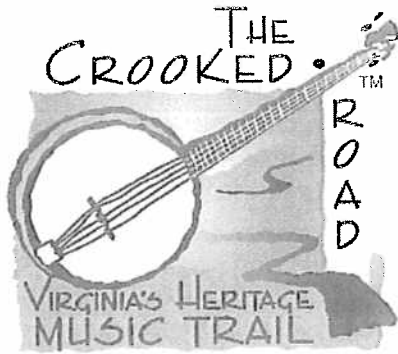
I would like to thank you for the opportunity to serve on the Castlewood Water & Sewage Authority Board. It has been a challenging yet rewarding experience. I have enjoyed my tenure on the Board.

It has been a pleasure to work with the other members of the board as well as the employees. I feel that in the last four years we have made considerable progress in the growth and solvency of the water authority. However, due to the failing health of my father and the increasing demands and responsibilities of my job, I must resign my appointment to the CWSA effective December 21, 2010.

Thank you again for your confidence in me. If I can be of any assistance please call upon me.

Thanks again,

A handwritten signature in black ink, appearing to read "Cuba", with a long horizontal line extending to the left from the start of the signature.



The Crooked Road: Virginia's Heritage Music Trail

851 French Moore Jr. Blvd. Suite 146
Abingdon, VA 24210

www.thecrookedroad.org
(276) 492-2085 (tel.)
(276) 698-3070 (fax)

BENEFITS OF PARTNERSHIP WITH THE CROOKED ROAD

- Opportunity for marketing your community's musical, cultural, and recreational assets.
- Affiliation with The Crooked Road's national and international branding.
- Inclusion of your community in publicity and promotional materials, including 100,000 copies of The Crooked Road's visitor guide.
- Direct links from The Crooked Road's website to your community's website. The Crooked Road's website has had more than 1 million pages viewed since July 2008.
- Listing of your community's events (festivals, concerts, jams, etc.) and programs in The Crooked Road's online *Calendar of Events*.
- Opportunity for your community's music venues to receive The Crooked Road's Regional Partner status and their inclusion in printed materials and on website with direct links to venues.
- Participation in the development of the *Southwest Virginia Traditional Music Education Plan*.
- Access to leads generated by The Crooked Road's marketing campaigns and website. In 2009, The Crooked Road received 17,482 leads from advertising.
- Inclusion in The Crooked Road *Musicians Directory*.

Carol White

From: Jim Gillespie [jim.gillespie@bvunet.net]
Sent: Monday, February 28, 2011 9:26 AM
To: 'Carol White'
Subject: FW: The Crooked Road Board of Directors - Your Representative

From: Jack Hinshelwood [mailto:jhinshelwood@thecrookedroad.org]
Sent: Tuesday, February 22, 2011 2:56 PM
To: TCR Admin
Subject: The Crooked Road Board of Directors - Your Representative

To all Crooked Road Localities and Supporting Organizations:

This email is being sent to the heads of all localities (County Administrators, City and Town Managers, Mayors, etc) and heads of all organizations (Directors, Presidents) that support The Crooked Road. It is also being sent to the current representatives to our Board of Directors from those bodies. We need to obtain verification and contact information for the people you want to represent your locality or organization on The Crooked Road Board of Directors for the period April 1, 2011 through March 31, 2012. The Crooked Road bylaws stipulate that:

Each participating agency (defined as government of town, city, or county; planning district commission, regional tourism agency) and Major Venue shall have one representative on the Board as well as one named alternate who will serve for one year. Terms of office shall begin on April 1 of each year.

There is no limit to the number of terms an individual may serve (all current representatives can continue to serve if desired). When selecting your locality's or organization's representative on the Board of Directors, please consider people who have an appreciation for the unique musical heritage of Southwest Virginia and The Crooked Road's mission: *"Supporting sustainable economic development and a high quality of life through promoting the region's traditional music and other cultural assets."* They also need to be committed to representing your locality or organization at three Board of Directors' meetings per year.

At the bottom of this email is a list of the current Board of Directors representatives. **To verify who you would like to represent your locality or organization on the Board of Directors for the period April 1, 2011 to March 31, 2012, please reply to this email by March 22 with the information requested below (in blue).**

The next Board of Director's meeting is on Thursday, March 10, 2011 (time and location to be announced). We look forward to seeing your representative at that meeting.

Please let me know if there are any questions regarding this request. Thank you for your support of The Crooked Road!

Sincerely,

Jack Hinshelwood

Jack Hinshelwood

2/28/2011

PAGE 14B

RESOLUTION OF THE BOARD OF SUPERVISORS OF RUSSELL COUNTY, VIRGINIA CONSENTING TO THE ISSUANCE OF A WATER AND SEWER REVENUE BOND BY THE CASTLEWOOD WATER AND SEWAGE AUTHORITY AND PROVIDING FOR RUSSELL COUNTY'S MORAL OBLIGATION TO MAKE CERTAIN APPROPRIATIONS WITH RESPECT THERETO

The Castlewood Water and Sewage Authority (the "Authority") proposes to issue its \$100,000 Water and Sewer Revenue Bond, Series 2011 (the "Bond") to the "VRA," as defined below, to finance the cost of replacing water lines behind the Village Motel in Castlewood, Virginia, in the Castlewood Magisterial District of Russell County (the "Project").

The Authority has requested the Board of Supervisors of Russell County, Virginia (the "County") to facilitate the issuance and sale of the Bond by consenting to the issuance of the Bond and providing for the County's moral obligation to make certain appropriations to the Authority with respect to the Bond and the system of which the Project is a part.

As part of its plan for financing the Project, the Authority proposes to execute the following documents, drafts of which have been presented to the Board of Supervisors at this meeting:

- a. Financing Agreement (the "Financing Agreement") between the Authority and the Virginia Resources Authority (the "VRA"), as Administrator of Virginia Water Supply Revolving Fund (the "Fund"); and
- b. Support Agreement (the "Support Agreement"), between the Authority, the Board of Supervisors of the County and the VRA.

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF RUSSELL COUNTY, VIRGINIA:

1. The Authority's plan of financing for the Project, which involves the issuance of the Bond, is hereby approved. The Board of Supervisors consents to the issuance of the Bond.

2. The Board of Supervisors agrees, in accordance with the Support Agreement, to pay to the Authority amounts sufficient to pay the debt service under the Bond, the operation and maintenance expense of the system of which the Project is a part, and additional payments for costs and expenses related to any amendment, waiver, consent, or collection or enforcement proceedings under the Financing Agreement, subject to annual appropriation by the Board of Supervisors, all on the terms and conditions to be provided in the Support Agreement. The County's obligations to make payments to the Authority pursuant to this resolution shall be subject to and dependent upon annual appropriations being made from time to time by the Board of Supervisors for such purpose. Nothing in this resolution, the Bond or the Support Agreement shall constitute a debt of the County within the

meaning of any constitutional or statutory limitation or a pledge of the faith or credit or the taxing power of the County.

3. Any one of the Chairman or Vice-Chairman of the Board of Supervisors or the County Administrator is hereby authorized and directed to execute and deliver the Support Agreement. The Support Agreement shall be in the form substantially as presented to this meeting, with such changes, insertions and omissions as may be approved by the officer executing it, his execution to constitute conclusive evidence of his approval of such changes, insertions or omissions. The County Administrator is hereby authorized and directed to take such actions and give such notices as may be required of him under the Support Agreement.

4. Any one of the Chairman or Vice-Chairman of the Board of Supervisors or the County Administrator is hereby authorized and directed to take all steps necessary to execute and deliver to VRA, as of the issuance of the Bond, a certificate confirming among other things that the amendments to the Authority's charter, that were effective August 2, 2007, have not and will not have any material adverse affect on the validity or enforceability of the Authority's existing bonds or other obligations held by or owing to VRA.

5. This resolution shall take effect immediately upon its adoption.

AUDIT CONTRACT

The County's current audit contract with Robinson, Farmer and Cox is for a three year period with two one year extensions. We are at the end of the three year period and with the transition of County Administrators, I believe it would be beneficial to extend the audit contract for this next year. I will have been with the County for six months when the current fiscal year ends. Robinson, Farmer and Cox already has knowledge of the County and will be able to complete the fiscal year 2011 audit much more efficiently and effectively than any other firm that might come in at this point. The continuity they will provide while we transition County Administrators will be immeasurable.

Carol White



Dante Rescue Squad, Inc.

P.O. Box 668 • Dante, Virginia 24237
(276) 495-7376 • (276) 762-5844

Dante Rescue Squad, Inc.
P.O. Box 668
Dante, VA 24237
February 21, 2011

Russell County Board of Supervisors
P.O. Box 1208
Lebanon, VA 24266

Dear Members of the Board,

The purpose of this letter is to address Dante Rescue Squad, Inc.'s need for assistance from the Russell County Board of Supervisors in obtaining land for our agency to build a new station. We would like to come to an agreement on the property in Lower Bear Wallow at the former site of the Dante Elementary School. If the Board would approve, 100 feet of the property from where it adjoins the property belonging to Steve Austin would be sufficient.

We would like to provide some information about how this would benefit our agency and community. Dante Rescue Squad, Inc. has been in operation in since 1968. We began our operations with no station, keeping our only ambulance parked underneath a tree for protection. We moved into our station in 1969 to which we still remain in as of this day. We also operate a totally volunteer organization and we provide a completely free service as we do not seek revenue for our service. We are one of only two agencies in Russell County that seek no revenue for the service that we provide.

Over the years we have maintained, made additions and remodeled to keep our station in acceptable condition. In the best interest of our community we have always put as much money as possible into maintaining some of the best and most advanced EMS equipment in Russell County. That has left us not putting ourselves near the top of our priorities. Currently our station stands in poor condition. It needs a roof and several things done to the inside to maintain and update its condition. We feel that the costs of the work needed are not justifiable considering the age of the building. Virginia is also planning on requiring facilities be accredited to host classes; which we have done for years. Our current station would not be able to meet the requirements to become accredited. Also, we feel rebuilding on our current site is not a good option due to numerous problems we have had with the hill behind our station collapsing on it, causing significant damage on multiple occasions.

We have a trend of increasing volume. In 2009 our agency responded to 353 emergencies. Our call volume significantly increased in 2010 with our agency responding to 438 emergencies. We responded to 49 calls in the first month of 2011, which puts our agency responding to an estimated 588 emergencies this year.

In order to handle this volume and to continue trying to improve our agency we feel we must build a new station. We need better housing for our equipment and a facility that can meet accreditation that also our members can be proud of and stay at with no concern. We feel this will help our membership to improve and grow. If the Russell County Board of Supervisors would be gracious enough to assist our agency in this we would be very grateful.

Sincerely,

Jarred Glass, First Lieutenant
Dante Rescue Squad, Inc.

"Working To Serve You"

December 28, 2010

James Gillespie, County Administrator
Board of Supervisors
P O Box 1208
Lebanon, VA 24266

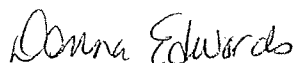
Dear Mr. Gillespie:

Enclosed is the People Incorporated of Virginia Head Start agreement for program year December 1, 2010 through November 30, 2011. Please sign both originals, keep one for your records and return one original in the enclosed envelope.

Thank you for your continued cooperation in the rental of the property and building for Swords Creek Head Start, and in serving the children and families of our region.

If you have any questions concerning the agreement, please feel free to contact me at 276-619-2225.

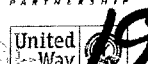
Sincerely,



Donna Edwards
Administrative Assistant
Child and Family Development Program
People Incorporated of Virginia
Enclosures (2)

People Incorporated of Virginia

Central Office 1173 West Main Street, Abingdon, VA 24210 *Phone 276.623.9000 or 276.466.6527 Fax 276.628.2931 Email info@peopleinc.net*
Bristol Office 800 Martin Luther King, Jr. Boulevard, Bristol, VA 24201 *Phone 276.466.5587 Fax 276.466.0728 Email bristol@peopleinc.net*
Clintwood Office P.O. Box 1439, Clintwood, VA 24228 *Phone 276.926.5600 Fax 276.926.8244 Email dickenson@peopleinc.net*
Grundy Office 20694 Riverside Drive, Grundy, VA 24614 *Phone 276.935.4747 Fax 276.935.4368 Email buchanan@peopleinc.net*
Lebanon Office 122 Price Street, Lebanon, VA 24266 *Phone 276.889.0999 Fax 276.889.0117 Email russell@peopleinc.net*
Woodstock Office 150 South Main Street, Woodstock, VA 22664 *Phone 540.459.9096 Fax 540.459.8732 Email woodstock@peopleinc.net*



LEASE AGREEMENT

This is an Agreement between People Incorporated of Virginia and Russell County Virginia for the purpose of maintaining a Head Start Center in the Swords Creek Community Center located in the Swords Creek Community of Russell County. The Head Start Center will serve a minimum of 17 pre-school children residing in Russell County Virginia.

The terms, conditions, stipulations and agreements are as follows:


1. People Incorporated will operate a Head Start Center in the Swords Creek Community Center from December 1, 2010 to November 30, 2011. This Agreement shall be subject to annual review and negotiation.
2. Russell County Virginia shall provide the space for operation of the preschool classroom and People Incorporated of Virginia shall pay Russell County \$1.00 a year for use of approximately 2,800 square feet of space and the use of the land surrounding the center for staff and volunteer parking, and for an outside play area.
3. People Incorporated of Virginia agrees to provide lawn maintenance for the area surrounding the main building at the Swords Creek Community Center; the cost of telephone and utilities for the preschool classroom; materials to maintain the parking area in front of the Swords Creek Community Center.
4. People Incorporated of Virginia will maintain accident and liability insurance for participating children and parent volunteers and Worker's Compensation for employees of People Incorporated of Virginia.
5. People Incorporated of Virginia shall make no unlawful or offensive use of said premises and shall comply with all Federal, State and Local laws, regulations,

Executive Orders, or requirements.

6. People Incorporated of Virginia shall work cooperatively with other groups using the Swords Creek Community Center, for the benefit of all residents of the Swords Creek Community.

People Incorporated of Virginia and Russell County have caused this agreement to be signed and sealed.

People Incorporated of Virginia



Robert G. Goldsmith, President and C.E.O.

20 Dec 10

Date

Russell County Virginia

James Gillespie, County Administrator

Date



Provisions Included in All Contracts (A-110 Appendix A)

People Incorporated includes all of the following provisions, as applicable, in all contracts charged to Federal awards (including small purchases) with vendors and subgrants to grantees:

1. **Equal Employment Opportunity:** All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E. O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations as 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
2. **Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c):** All contracts and subgrants in excess of \$2,000 for construction or repair awarded by People Incorporated and its subrecipients shall contain a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of Labor regulations 29 CFR part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. People Incorporated will report all suspected or reported violations to the Federal awarding agency.
3. **Davis-Beacon Act, as amended (40 U.S.C. 276a to a-7):** If included in the agency's grant program legislation, all construction contracts of more than \$2,000 awarded by People Incorporated and its subrecipients shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and supplemented by Department of Labor regulations (29 CFR Assisted Construction"). Under this Act, contractors are required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made once a week. People Incorporated will place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. People Incorporated shall also obtain reports from contractors on a weekly basis in order to monitor compliance with the Davis-Bacon Act. People Incorporated shall report all suspected or reported violations to the awarding agency.
4. **Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333):** (Where applicable) All contracts awarded by People Incorporated in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contract that involve the employment of mechanics or laborers shall include a

provision for compliance with Sections 102 and 107 of the Contract Works Hours and Safety Standard Act (40 U.S.C. 327-333), as supplemented by the Department of Labor regulations (29 CFR part 5). Under Section 102 of the Act, each contractor is required to compute wages of very mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 – ½ times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides no laborer or mechanic shall be required to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

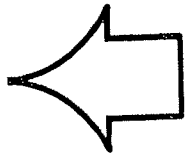
5. **Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended:** Contracts and subgrants of amounts in excess of \$100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
6. **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352):** For all contracts or subgrants of \$100,000 or more, People Incorporated shall obtain from the contractor or subgrantee a certification that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Likewise, since each tier provides such certifications to the tier above it, People Incorporated shall provide such certifications in all situations in which it acts as a subrecipient of a subgrant of \$100,000 or more.
7. **Debarment and Suspension (E.O.s 12549 and 12689):** For all contracts in excess of the small purchase threshold fixed at 41 U.S.C. 403(11) (\$100,000 in 2005), People Incorporated shall obtain from the contractor a certification that neither the contractor nor any of its principal employees are listed on the General Services Administration's List of parties Excluded from Federal Procurement or Nonprocurement Programs.
8. **Remedies:** All contracts in excess of the small purchase threshold fixed at 41 U.S.C. 403(11) (\$100,000 in 2005) shall contain contractual provisions or conditions that allow for administrative, contractual, or legal remedies in instances in which a contractor violates or breaches the contract terms.

9. **Termination:** All contracts in excess of the small purchase threshold fixed at 41 U.S.C. 403(11) (\$100,000 in 2005) shall contain suitable provisions for termination by People Incorporated, including the manner by which termination shall be effected and the basis for settlement. In addition, such contracts shall describe the conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated due to circumstances beyond the control of the contractor.

I hereby assure compliance with the above regulations as appropriate to the attached contract.

James A. Gillespie, County Administrator
Russell County Board of Supervisors

Date



DICKENSONVILLE SITE

Proposed that the Russell County Board of Supervisors enter into a 10 year lease, with an option to renew for an additional ten years, with Matthew Couch to lease a site at Dickensonville on which to construct a compactor site for the collection of residential solid waste

- at a rate of \$500.00 per month
- that the first 5 years be paid in advance (\$30,000.00)
- that Southwest Disposal be appointed the Project Coordinator to construct the site.

REVENUE SHARING ROAD PROJECTS

The County has been approved by VDOT for two revenue sharing projects. Due to funding reductions at VDOT, these projects must be locally administered, meaning that the County will be responsible for all aspects of project management. We propose to hire Cumberland Plateau PDC as the "Project Manager." Because Cumberland Plateau is a governmental entity, there is no requirement to competitively procure their services. Further, as Project Manager, Cumberland Plateau will then competitively procure the services of an engineer, paver, and inspector, as necessary, to complete the project. The PDC will submit all invoices from the contractors along with supporting documentation to the County for payment and subsequent reimbursement from VDOT. By working closely with Cumberland Plateau as the Project Manager, we should significantly save the amount of time and cost the County will incur for project management.

Carol White

PUBLIC HEARING FY 2011-2012 BUDGET

Hearing Date: Monday, March 28, 2011

Time: 6:00 P.M.

CHECKLIST AND FORM OF MOTION FOR CLOSED SESSION

I move that the Board of Supervisors convene in closed session to discuss the following:

_____ as permitted by Virginia Code § 2.2-3711 (A)(1), a personnel matter involving:
_____ consideration or interviews of candidates for employment.
_____ appointment or promotion of particular officers or employees.
_____ performance evaluation or job assignments of specific employees.
_____ demotion, discipline or resignation of specific employees.
_____ salary or other compensation of a specific employee.
_____ other specific personnel matter [STATE GENERAL NATURE OF MATTER WHEN MAKING MOTION]

_____ as permitted by Virginia § 2.2-3711 (A)(3), a matter involving the
_____ acquisition of property for public purposes, or
_____ disposition of publicly owned property,
because public discussion of that matter would adversely affect the County's bargaining position and negotiating strategy.

_____ as permitted by Virginia Code § 2.2-3711 (A)(5), a matter involving
_____ a prospective new business or industry, or
_____ expansion of an existing business or industry,
that has not previously been publicly announced

_____ as permitted by Virginia Code § 2.2-3711(A)(7), _ consultation with legal counsel, or
_____ briefing by staff or consultants, about
_____ the pending case of _____, or
_____ probable future litigation
because public discussion at this time would adversely the Board's litigation or negotiating posture, or
_____ another matter requiring advise by the Board's legal counsel
[STATE GENERAL NATURE OF MATTER WHEN MAKING MOTION]

_____ as permitted by Virginia Code § 2.23711(A) (____), a matter involving _____
[IDENTIFY THE CORRECT PARAGRAPH OF § 2.23711(A) AND STATE THE NATURE OF THE MATTER FOR WHICH THE ACT PERMITS DISCUSSION IN CLOSED SESSION].

CERTIFICATION MOTION AFTER RECONVENING IN PUBLIC SESSION:

(requires recorded roll call vote)

I move that the Board certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

In the Meeting of _____, 20__

The Chairman called the meeting back into regular session and requested the "Certification Roll Call Vote after reconvening in Public Session.

**CERTIFICATION AFTER RECONVENING IN
PUBLIC SESSION**

The Russell County Board of Supervisors hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

If you are in agreement with this Certification please state "yes" or "aye". Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (1) or (2), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. The statement shall be recorded in the minutes of the public body.

The Roll Vote:

| | | | |
|----------------|-------|----------------------|-------|
| Jon Bowerbank | _____ | Ernest "Shy" Kennedy | _____ |
| Joseph Puckett | _____ | Danny Brown | _____ |
| Bob Keene | _____ | Bill Wampler | _____ |